

Administrative Simplification Committee
DHHS Division of Medicaid and Long Term Care

MISSION

Reduce administrative burden for Medicaid health care providers through identifying and implementing common processes that streamline administrative requirements and eliminate duplication.

GUIDING PRINCIPLES

- ❖ Streamline Requirements
- ❖ Eliminate Duplication
- ❖ Embrace Technology-based Solutions

CORE FUNCTIONS

- ❖ Identify areas of focus for administrative simplification opportunities. Initial categories for consideration include:
 - Credentialing and Recredentialing
 - Prior Authorizations
 - Grievances and Appeals
- ❖ Facilitate the development of standardized processes which reduce the need for providers to submit duplicative information, in different formats, to multiple entities.
- ❖ Identify opportunities to incorporate technology-based solutions for administrative requirements that simplify compliance for providers and expedite decision-making.

MEMBERSHIP

- ❖ The Administrative Simplification Committee will include broad representation from providers, managed care contractors, and State program administrators and systems and policy experts.

Committee Participants

- ❖ Participant categories will be added based on final membership list.

MEETINGS

The Administrative Simplification Committee will hold its initial meeting on May 24, 2016 coinciding with the finalization of contracts with Heritage Health MCOs. Additional meetings are scheduled for:

- July 27, 2016
- September 28, 2016
- November 30, 2016
- January 31, 2017

The appropriate frequency for ongoing meetings will be assessed at the end of 2017.

GUIDANCE

- ❖ Best practices in administrative simplification at the federal level and in other state programs.
- ❖ CMS Resources
 - What Administrative Simplification Does For You
https://www.cms.gov/eHealth/downloads/Admin_Simplification_FactSheet.pdf
- ❖ NIH Resources
 - Administrative Simplification
<http://www.ncbi.nlm.nih.gov/books/NBK53909/>